



**HAMILTON COUNTY**  
**LOCAL EMERGENCY PLANNING COMMITTEE**

317 OAK STREET, SUITE 302  
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**MINUTES**

**LEPC Meeting, September 8, 2004**

A meeting of the Hamilton County Local Emergency Planning Committee (LEPC) was held September 8, 2004 at Wally's Restaurant at 6521 Ringgold Rd, in East Ridge, Tennessee.

**Those in attendance were:**

Jamie Farrow, BWSC, **Chairman**  
Bruce Garner, Chatt. Fire Dept, **1<sup>st</sup> V/Chair**  
Dane Creel, Kraft Foods, **V/Chair**  
Bill Tittle, Chief Emer. Mgmt, **V/Chair**  
Wayne Stuntz, HC Emer. Svcs/**Secretary**  
Candace Esparza, Aquaterra Engr. (Guest)  
T.R. Andrade, Aquaterra Engr.(Guest)  
Buddy Kamim, HC Emer. Svcs  
Mike James, Marion Environ.  
Caleb Womack, Chattem Chemicals  
Caroline Williams, LWV  
Jean Craft (Guest)  
Larry Martin, McKee Foods Corp  
Jeremy Swilley, City Stormwater  
Brian Lopez-Cepero, Self/City of Chatt.  
Charles Crawley, TN Security  
Bobby Hudson, TN Security  
Tim Arnold, TN State Guard/USCG Aux.  
Robert Hadden, THP  
Sgt John Harmon, THP  
Jack Gray, Synair  
Dusty Rominger. W.R. Grace  
Tim McDonald, City of Chatt.  
John Bennett, JIT Terminal  
Mike Edwards, McKee Foods  
Dawn Ford, Health Dept.  
Chris Young, Chattanooga Gas  
Cecilia McElroy, Venture Services  
David Darnell, BASF  
Richard Jensen, Dooley Chemicals  
David Debuty, Security Engineers, Inc.

Chairperson, Ms. Jamie called the meeting to order and asked for all around introductions.

**Old Business:**

- Minutes for July 21, 2004 LEPC meeting were approved as written
- Financial report presented by Mr. Stuntz, LEPC Treasurer and was approved as written.

**New Business:**

- Dusty Rominger, Chairman of the Nomination for Elections Subcommittee briefed the committee on election ballots and the procedures for election.
  - Dusty determined that a quorum was present to conduct the meeting. He explained that three of the existing seven Vice Chair positions were declining to be considered for re-election and that three new Vice Chair nominations were placed on the ballot in their place. He also said that the other four V/Chair incumbents wished to remain on the ballot.
  - The first order was to elect a new Chairperson from existing executive committee. Ballots were passed out to voting members to elect a new chairperson. Ballots were cast and counted. Mr. Dane Creel was unanimously elected as the LEPC's new Chairman. (See Ballots)
  - Next order of business was to elect for the Executive Committee. Ballots containing the names of the seven nominations with three write-in positions were distributed to voting members. Ballots were counted and all seven original nominations were voted in as the LEPC's new Executive Board. (See Ballots)
  - The last order of voting was for the First Vice Chairman position. Ballots were again distributed to voting members asking them to choose one of the newly elected V/Chairs to serve in the First Vice Chair position. Ballots were counted and it was determined that Mr. Bruce Garner received the majority of the votes and was re-elected to the First Vice Chair position. (See Ballots)
- Ms Farrow asked if there were any persons present wishing to become members of the LEPC. Jerry Swilley from City of Chattanooga Stormwater, David Debuty, Security Engineers, Inc., Robert Hadden, TN Highway Patrol (THP), and Cecilia McElroy, representing Venture Services requested membership. A motion was made, seconded and approved by the committee at large to accept these companies/representatives as new members of the LEPC. Welcome to you all.
- Ms Farrow asked the following subcommittee Chairpersons present for updates:
  - Exercise: Mr. Dane Creel. Dane said that all was on schedule for the Fall exercise at Magellan Tank Farms on November 7, 2004 (Sunday) at 1:00pm. Dane said that Colonial Pipe Line had withdrawn from this exercise.
  - Public Outreach: Ms Farrow said that the County Fair was coming up on the last weekend of the month and we still needed volunteers for the booth. Ms Farrow said that we will be showing the LEPC Shelter-in-place video, handing out the LEPC magnets with shelter-in-place instructions on them, LEPC pamphlets, and the new DVD that had the Hamilton County LEPC's "Emergency Response" video and EPA's "LEPC Guarding the Safety of Your Community" video recorded on them. Jamie also said that the LEPC would be giving away four Disaster Supplies kits (2 each day) at the Fair. Winners could pick them up by

contacting Wayne Stuntz at the 911 Building. Jamie also said that Mike Edwards would be performing his balloon tricks on Saturday of the Fair.

- Training: Chief Tittle said that he attended a meeting with the Utilities District and invited them to become members and be active in the LEPC. Chief Tittle also reminded the Chemical Company membership about an FBI sponsored computer security program called INFRAGARD designed to protect IT systems from hacker attacks and other intrusions by providing a network for sharing information anonymously, about attacks and how to protect against them. Companies can report incidents to other members without fear of publicizing their vulnerability.
- Training: Chief Tittle also invited companies to take advantage of the Community Emergency Response Team (CERT) program, an all risk, all-hazard training. Hamilton County Rescue is charged with managing the program and are in the
- process of obtaining CERT Kits. Training includes basic fire fighting, managing utilities, first aid, etc.
- Ms Dawn Ford, Environmental Scientist with the Health Departments Emergency Preparedness program spoke briefly to the committee. Ms Ford said that under Emergency Support Function 10 (ESF-10) of the Hamilton County Emergency Management Plan, there are several sub-functions, one of which covers the environmental response to hazardous materials. Dawn said that the Health Department is not prepared to respond to chemical emergencies—therefore the need for interfacing Tier IIs into the Cameo program which will better allow the Health Department to understand the types of hazardous chemicals in the community and how to better prepare for a response in the event of an incident associated with these hazardous chemicals in the community. Chemicals also fall under Air Quality and Safe Water sub-functions for which the Health Dept. is the lead response agency.
- Ms Caroline Williams, Environmentalist with the League of Women Voters and a member of the Rehabilitation Advisory Board, informed the committee about an ongoing cleanup project at the Volunteer Ammunition Site to excavate (2ft. down) a 20-acre portion of the site due to lead and PCB contamination in the ground. Ms Williams said that in some cases it has affected residential property in the area. Ms Caroline said that before the site can be classified as an industrial site, the contaminated soil must be removed and replaced by clean soil.
- Unless notified otherwise, the next meeting is scheduled for November 10, 2004, 10:30a.m. at Wally's Restaurant in East Ridge, Tennessee.

Respectfully submitted.....

/S/  
Wayne Stuntz  
LEPC Secretary